



City of Cannon Falls is seeking a City Administrator

ANNOUNCEMENT

General Duties: Performs complex executive work planning and directing the administration of city functions as delegated by the City Council to ensure efficient and effective implementation of municipal services, administering the policies of the City Council, and related work as apparent or assigned. Work involves setting policies and goals under the direction of the City Council. Organizational supervision is exercised over all personnel within the organizations.

Salary Range: \$108,076 - \$147,076

Minimum Qualifications: Bachelor's degree in public administration, or related field and extensive experience in public sector management, or equivalent combination of education and experience.

Preferred Qualifications: Master's degree preferred.

APPLICATION PROCEDURE

To be considered for this position, an applicant's file must be completed and received by September 9, 2024 and must contain:

1. Cover Letter
2. Résumé
3. Formal Application

SELECTION TIMELINE

Application deadline: 09/09/24

Finalists selected: 09/18/24

Interviews: TBA

Candidate selected: TBA

POSITION PROFILE

View the full position profile, job description, and benefits package at mncsc.org/ccoga/jobs or cannonfallsmn.gov

SEND APPLICATION MATERIALS TO

Mike Humpal, CECD
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South Central Service Cooperative
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North Mankato, MN 56003

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Confidentiality will be maintained unless applicant is named as a finalist. References will not be contacted until mutual interest is established.