**Paramedic**

Dept/Div: *Ambulance* FLSA Status: *Non-Exempt*

**General Definition of Work**

Performs intermediate technical work responding to emergency medical service calls, providing advanced emergency medical services and transportation, preparing and maintaining files and records, maintaining equipment and vehicle, and related work as apparent or assigned. Work is performed under the limited supervision of the Ambulance Director.

**Qualification Requirements**

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**Essential Functions**

Responds to emergency medical calls for service; drives equipment; transports victims to emergency care facilities.

Observes patient responses and maintains accurate and complete records; completes state reports on basic and advanced life support calls.

Performs emergency medical care in accordance with established written guidelines and verbal instructions from physicians.

Performs beginning of shift ambulance checks; prepares equipment and supplies for treatment; restocks ambulance following service calls.

Assists with the rescue of accident victims utilizing specialized equipment.

Transports patients to and from hospitals, nursing homes and residences; transports patients to facilities located outside of the City.

Performs general maintenance work and upkeep on vehicles, apparatus, equipment, station and grounds.

Participates in continuing training and instruction program by individual study of technical material and attendance at scheduled drills and classes; assists in training new and subordinate emergency medical service providers.

**Knowledge, Skills and Abilities**

General knowledge of the City's policies and procedures.

General knowledge of safety policies, practices and procedures.

Thorough knowledge of the principles of anatomy and physiology.

General knowledge of pre-hospital EMS skills.

Thorough knowledge of the principles and techniques of emergency care, including diagnosis, proper treatment and transportation.

Thorough knowledge of equipment and supplies employed in the emergency care of patients and victims of accidents.

Thorough knowledge of ambulance and radio operations.

Thorough knowledge of the street and road system and physical layout of the City.

General knowledge of standard and specialized software applications.

Skill in diagnosing a victim's condition and applying emergency medical care.

Ability to oversee the work of crew members.

Providing basic life support services.

Ability to understand and follow oral and written instructions.

Ability to keep records and prepare reports.

Ability to perform basic algebra.

Ability to establish and maintain effective working relationships with physicians, associates, patients and their families, other emergency service agencies and the general

public.

Ability to establish and maintain effective working relationships with co-workers, supervisors and members of the public.

**Education and Experience**

Associates/Technical degree with coursework in emergency medical technician paramedic, or related field and minimal experience, or equivalent combination of education and experience.

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**Physical Requirements**

This work requires the frequent exertion of over 100 pounds of force.

Work regularly requires speaking or hearing, reaching with hands and arms, pushing or pulling and lifting and frequently standing, walking, sitting, using hands to

finger, handle or feel, climbing or balancing, stooping, kneeling, crouching or crawling, tasting or smelling and repetitive motions.

Work has standard vision requirements.

Vocal communication is required for expressing or exchanging ideas by means of the spoken word and conveying detailed or important instructions to others accurately,

loudly or quickly.

Hearing is required to perceive information at normal spoken word levels and to receive detailed information through oral communications and/or to make fine distinctions in sound.

Work requires visual inspection involving small defects and/or small parts, operating motor vehicles or equipment and observing general surroundings and activities.

Work regularly requires exposure to outdoor weather conditions, exposure to vibration and exposure to bloodborne pathogens and may be required to wear specialized personal protective equipment and occasionally requires working near moving mechanical parts, working in high, precarious places, exposure to fumes or airborne particles,

exposure to toxic or caustic chemicals, exposure to the risk of electrical shock and wearing a self-contained breathing apparatus.

Work is generally in a loud noise location (e.g. grounds maintenance, heavy traffic).

**Special Requirements**

Upon Hire:

Emergency Medical Technician Paramedic certificate

CEVO Certificate

ACLS upon hire.

CPR upon hire

Within 6 months:

PALS training

PHTLS training

Valid driver's license.

Last Revised: 9/13/2016