**CITY OF CANNON FALLS**

**GOODHUE COUNTY, MINNESOTA**

**ORDINANCE NUMBER 406**

**SECOND SERIES**

**AN ORDINANCE OF THE CITY OF CANNON FALLS, MINNESOTA AMENDING CITY CODE TITLE III RELATING TO FEES, CHARGES AND RATES**

THE CITY OF CANNON FALLS ORDAINS:

SECTION 1. ADOPTION. The fee schedule attached hereto as Appendix A is hereby adopted pursuant to City Code Section 35.01. Any and all other fee schedules previously adopted by the City Council are hereby repealed.

SECTION 2. EFFECTIVE DATE. This ordinance shall become effective January 1, 2025 and after publication.

PASSED AND ADOPTED by the City Council of the City of Cannon Falls, Minnesota, this \_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2024.

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Matt Montgomery, Mayor

ATTEST:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Neil L. Jensen, City Administrator

APPENDIX A

 License Fee

 Tobacco License $75.00/annual

 Initial Liquor Application Deposit $550.00/one time

 Off-Sale 3.2 Malt License $125.00/annual

 Off-Sale Liquor License $200.00/annual

 Off-Sale Liquor--\*\*If Compliant with M.S. 340A408 Subd. 3 $100.00/annual

 On-Sale Club License (malt) $300.00/annual

 On-Sale Wine License $750.00/annual

 On-Sale Liquor License $2475.00/annual

 On-Sale Taproom License $400.00/annual

 Off-Sale Brewer License $100.00/annual

 On-Sale Sunday Liquor License $200.00/annual Special On-Sale 3.2 Malt (Temporary License) $25.00/day

 Refuse Hauler License $200.00/annual

 Initial Massage Therapy Application/Background Check $100.00/one time

 Massage Therapy License $75.00/annual

 Peddler License $400.00/annual

 Transient Merchant License $25.00/location

Solicitor/Peddler/Transient Merchant Background Check $100.00/application

 Sexually Oriented Business License $2500.00/annual

Mobile Food Unit Annual License $250.00/annual fee

 Mobile Food Unit Daily License $25.00/daily fee

 Permit Fee

 Excavation Permit $150.00/application

Right of Way Deposit $900.00/application

 Fence Permit $35.00

 Sign Permit $75.00

 Temporary Sign Permit $25.00

 Fireworks Permit $50.00/application

 Farmers Market Seasonal Vendor $100.00/season

 Farmers Market Daily Vendor $15.00/day

 Chicken Permits $5.00/chicken per yr.

 Chicken Permit Application and Site Plan Review $20.00/initial

application only

 Assessment Searches $25.00/each

General Government Charges Fee

 Comprehensive Plan $100.00/Book

 City Code $250.00/Book

 Bad Check Charge $30.00 + Bank Fee

 Copies $0.25/Page

 Notary $1.00

 Video Copy (DVD or BlueRay) $25.00/Recording

 Fax Use $0.50/Page-Incoming

 $1.00/Page-Outgoing

 Special City Council, $750.00

 Planning Commission, or EDA Meeting

 On behalf of one individual

 General Government Compensation Fee

 Mileage IRS Rate

 Park and Recreation Fee

 Groups of 15-50 $50.00/day

 Groups of 51 or more $100.00/day

 Beer & Wine Consumption Permit $10.00/day

 Catered Liquor Event Permit $25.00/day

 Pool Admission and Lesson Rates

 Daily Admission

 Children (4 and Under) Free

 Children (5-17) $3.00

 Adults $4.00

 Annual Passes

 Family – City Resident $125.00

 Family - Non -Resident $180.00

 Family Without Lessons – City Resident $90.00

 Family Without Lesson – Non-Resident $140.00

 Single – City Resident $80.00

 Single – Non-Resident $125.00

 Single - Without Lessons – City Resident $75.00

 Single – Without Lessons – Non-Resident $120.00

 Punchcard (20 Times) $45.00

 Lesson Only

City Resident $55.00

Non-Resident $70.00

Private Lessons $70.00

Junior Lifeguarding $35.00

Splash Party

Two Hours (Saturday and Sunday Only) $200.00

Water Aerobic Exercises

Each $7.00

Eleven Weeks $60.00

Lap Swim

Daily $4.00

 Planning, Zoning, and Building Fee

See Attachment A

 Utility Costs Fee

 Sanitary Sewer See Attachment B

 Water See Attachment B

 Ambulance Fee

 Service Charges See Attachment C

Police Department

Police Report Copies - 1-100 pages $0.25/Page \*\*

Police Report Copies - 101 + pages Actual cost \*

BWC or Squad Video recording $25.00 per recording

Audio Recording $25.00 per recording

Photos $1.00 per photo

Lab Printed Photos Actual cost \*\*\*\*

Finger Printing - city resident $15.00

Finger Printing – non-resident $30.00

Clearance Letter $15.00

Vehicle Impound Administrative charge $20.00

Vehicle Storage Police Impound $10.00 per day

Dog Impoundment Charge $45.00 per Dog \*\*\*\*\*

Dangerous Dog $500.00

\* A cost estimate may be provided, and a deposit required before reproduction is started. Actual time is staff time to compile request and copy, but not time redacting, copier charge and any other cost incurred as allowed by Minnesota Statute.

\*\* The victim of domestic abuse or the driver of a motor vehicle involved in an accident will be provided with a copy of the report for that incident without charge.

\*\*\*\* Lab reproduction and staff costs.

**\*\*\*\*\*** Plus any vet and boarding actual fees charged by boarding facility.

ATTACHMENT A

Permit Procedures and Fees

Permits Required. The applicant for a permit shall provide an estimated construction value at the time of application. Permit valuations shall include total value of all construction work, including materials and labor, for which the permit is being issued, such as electrical, gas, mechanical, plumbing equipment, and permanent systems.

The Building Office sets the permit valuation using:

1. The Size or Square Footage of the Proposed Project;
2. The Use or Occupancy of the Structure; and
3. The Construction Type of the Structure.

Construction valuation data are provided by ICC and the State as guidelines.

## Work Commencing Before Permit Issuance. If work of any kind for which a permit is required from the City has been commenced without first obtaining a permit, a special investigation shall be made before a permit may be issued for the work. An investigation fee shall be collected that is double the permit fee or $200 whichever is greater.

## Fee Refunds. The building official may authorize refunding of not more than 80 percent of the permit fee when no work has been done under a permit issued. The building official shall not authorize refunding of any fee paid except on written application filed by the original permittee not later than 180 days after the date of fee payment.

PERMIT FEES:

Building Permit fees are extracted from the 1991 Uniform Building Code.

See Attachment A1 for current fee schedule of Zoning and Subdivision Fees.

OTHER FEES:

Fences (residential) $35.00

 (commercial) $75.00

Drainage Plan Review $100.00

Construction Deposit/Connection Deposit $2,000.00 (new residences, 1% of costs but not less than $200 for other projects)

Water Meter & Pressure Regulator for

 Residential, Commercial, Industrial, Institutional City cost plus 5% and sales tax

Water System Access (WAC)

 Residential $1,000.00

 Commercial, Industrial, Institutional $5,600.00

Sewer System Access (SAC)

 Residential $1,000.00

 Commercial, Industrial, Institutional $5,600.00

Attachment A1

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| CITY OF CANNON FALLS ZONING AND SUBDIVISION FEE SCHEDULE 2025 |
|  | Base Fee/Recording  |  Escrow Deposit\*  | Total |
| Zoning: |
| Comprehensive PlanAmendment | $450 | $0 | $450 |
| Variance  | $450 | $0 | $450 |
| Appeal | $450 | $0 | $450 |
| Rezoning and Ordinance Text Amendment | $450 | $0 | $450 |
| Amendment | $450 | $0 | $450 |
| Conditional Use Permit | $450 | $0 | $450 |
| Planned Unit Development / Conditional Use Permit | $450 | $0 | $450 |
| Site Plan Review | $0 | $0 | $0 |
| Interim Use Permit | $450 | $0 | $450 |
| Administrative Permit | $150 | $0 | $150 |
| Home Occupation | $150 | $0 | $150 |
|  |  |  |  |
| Annexation Petition | $450 | $0 | $450 |
| Vacation | $450 | $0 | $450 |
| Renewal Permit | $150 | $0 | $150 |
| Other | $250 | $0 | $250 |
| Subdivision: |
| Administrative Subdivision | $250 | $0 | $250 |
| Concept Plan | $250 | $0 | $250 |
| Preliminary Plat  | $500 | $2,500 | $3,000 |
| Final Plat | $500 | $500 | $1,000 |
| Park Dedication: |
| All Residential UnitsCommercialIndustrial | Fees set byCity CouncilResolutionFees set byCity CouncilResolutionFees set byCity CouncilResolution  | NANANA | 10% land $1,390.00/unit10% land$2,000.00/acre10% land$2,000.00/acre |

\**Whether or not an Escrow Deposit is required, if a consultant is engaged by the City to review the application and a cost is incurred for services rendered the applicant is responsible for payment of any and all professional service expenses. The final determination by the City Council will not be recorded unless and until any and all fees due have been paid by the applicant.*

ATTACHMENT B

 Water User Charges

Effective with the billing for January 1, 2025 usage, the following rates shall apply for residential, multi-family, commercial and industrial users of City water:

1. Base Charges:
	1. The base residential water charge shall be $7.49 for the month.
	2. The base commercial/industrial water charge shall be $7.49 for the month.
2. Residential Usage Charges:
	1. The water charge shall be $3.17 per 100 cu. ft. per month for usage up to 300 cu. ft. for the month.
	2. The water charge shall be $3.97 per 100 cu. ft. for usage between 301 cu. ft. up to 900 cu. ft for the month.
	3. The water charge shall be $4.94 per 100 cu. ft. for usage between 901 cu. ft. up to 6,000 cu. ft for the month.
	4. For usage over 6,000 cu. ft., the rate shall be $7.38 per 100 cu. ft. per month.
3. Commercial/Industrial Usage Charges:
	1. The water charge shall be $3.17 per 100 cu. ft. per month for usage up to 800 cu. ft. for the month.
	2. The water charge shall be $3.97 per 100 cu. ft. for usage between 801 up to 2,800 cu. ft. for the month.
	3. The water charge shall by $4.94 per 100 cu. Ft. for usage between 2,801 up to 7,500 cu. ft. for the month.
	4. For usage over 7,500 cu. ft., the rate shall be $7.38 per 100 cu. ft. per month.
4. Irrigation Charges:
	1. The charge for irrigation meters shall be $7.38 per 100 cu. ft. per month.
5. Multiple Dwelling Units

The water usage for multiple dwelling units is calculated by multiplying the number of units by the tier breaks (ex: 3 units X 300 cu. ft. = 900 cu ft for the first tier). The base charge is the flat fee multiplied by the number of units. Such water charges for multiple dwelling units shall be based upon the number of living units per structure, whether said living units are occupied or not.

Sewer Charges

Sewer system charges are hereby imposed upon all users in a total amount sufficient to pay the costs of the treatment system. Sewer system charges shall consist of the minimum charge, the O & M User Charge for most users, and the industrial charge for users subject to regular monitoring or which have BOD5 or TSS concentrations higher than domestic waste. User rates shall be updated annually to reflect current costs and to maintain equity in user fees.

Effective with the billing for January 1, 2025 usage, the following rates shall apply for residential, multi-family, commercial and industrial users of City water:

1. Residential Usage Charge

a. The minimum residential sewer charge shall be $33.68 per month and allows for usage up to 400 cu. ft. for the month.

b. If the total usage is over 400 cu. ft., the sewer charge for all usage, including the first 400 cu. ft., the rate shall be $11.76 per 100 cu. ft. for the month.

2. Commercial/Industrial Usage Charge

a. The minimum commercial sewer charge shall be $48.48 per month and allows for usage up to 400 cu. Ft. for the month.

b. If the total usage is over 400 cu. ft., the sewer charge for all usage, including the first 400 cu. ft., the rate shall be $11.76 per 100 cu. ft. for the month.

3. The Industrial Charge

The industrial charge shall be applicable to industrial discharges subject to regular wastewater monitoring for biochemical oxygen demand (BOD5) and suspended solids (SS). The unit rates for the industrial charges are as follows:

O & M UNIT RATES FOR BOD5 & SUSPENDED SOLIDS EXCEEDING DOMESTIC STRENGTH

BOD                 TSS                  Phosphorus              Nickel & Zinc

 $ per 100 lb. $ per 100 lb. $ per 100 lb. $ per 100 lb.

Effective 1/1/14 $65.00 $63.00 $107.00 $62.00

4. Surcharge

If the character of any user’s waste discharge is such that special laboratory testing, monitoring, pretreatment or other extraordinary costs are incurred by the City, then such extra costs shall be added to said user’s bill and paid in the same manner as other user charges.

Sewer Only Users

1. All commercial, industrial and apartment dwelling of five (5) families or more that are not using City water shall be required to purchase and install a water meter at user’s expense. Sewer charges shall be at current rates based upon water meter readings.
2. Dwellings of 4 or less units not using City water but connected to City sewer may either purchase a meter and be charged at the ongoing sewer rates or pay a resident charge per unit per monthly billing period for sewer usage in lieu thereof.

Effective with the billing for January 1, 2025, the resident charge shall be $112.29 per unit per monthly period.

 Subd. C. Sewer Usage Credit (Sprinkling Credit)

Since water used on lawns, gardens, trees and the like, does not go into the sanitary sewer, the City will give a credit for said use. The credit shall be the difference between the actual metered use and an amount equal to 150% of the average use from November 1 to March 31. The sewer credit shall be applied to billings for May through September usage (June through October billings).

Storm Water Charges

Effective with the billing for January 1, 2025 usage, the following unit rates shall apply for residential, multi-family, commercial and industrial accounts:

Residential: $ 7.77

Multi-Family: $21.08

Institutional: $25.59

Industrial: $25.59

Commercial: $32.80

The unit rate is the rate charged per acre. For example, a residential unit is based upon 0.38 acres that would result in a $2.96 monthly charge.

Attachment C

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| Level of Service |  |
| BLS Non-emergency  |  $1,600.00 |
| BLS Emergency |  $1,900.00 |
| ALS 1 |  $1,800.00 |
| ALS 1 Emergency |  $2,100.00 |
| ALS 2 |  $2,300.00 |
| Specialty Care Transport |  $2,600.00 |
| Mileage | $30.00 per mile |
| BLS- Assessment & Treatment |  $300.00 |
| ALS- Assessment & Treatment |  $450.00 |
| ALS- No Transport Cardiac Arrest |  $1,850.00 |
| EMS Standby |  $225.00 |
| Community Care Paramedic | $100.00 / hour |
| EMS personnel standby, per person | $50.00 / hour |
| Lift Assist, 3 and more times |  $250.00 |
| Patient assessment and refusal – Motor Vehicle Crash |  $200.00 |
| Waiting time | $100.00 / 30 mins |