

Finance Committee Meeting Minutes  
Monday, February 12, 2024 at 5:00 P.M.  
City Hall Council Chambers

**1. CALL TO ORDER**

Derek Lundell called the meeting to order at 5:00 p.m. Roll call: Derek Lundell, Council Member – present; Steve Gesme, Council Member – present; Matt Montgomery, Mayor – present

Also present: City Administrator Neil Jensen, Utility Clerk Ellen Hartman, Councilperson Diane Johnson

**2. APPROVE THE AGENDA**

Action - *Motion by Gesme, second by Montgomery, to approve the agenda, passing unanimously.*

**3. APPROVE MEETING MINUTES**

Action – *Motion by Montgomery, second by Gesme, to approve minutes from January 8, 2024 Finance Committee meeting, passing unanimously.*

**4. FEE SCHEDULE**

**a. Liquor License**

Jensen reported that council members suggested lowering the fees for on-sale liquor licenses. Staff researched liquor license fees for surrounding communities; CF is in the middle-to-high range. Refunds are allowed only in certain circumstances per state statute, so changes in fees will need to wait until 2025. Jensen reminded that there are costs to the City associated with liquor licenses, including licensing administration and policing. Consensus was the rates are comparable to other nearby communities; Finance Committee is leery of setting a precedence, which might lead to requests to lower other fees. Tabled until fall budget planning time.

**b. Sexually Orientated Business**

The City currently does not have a set fee for sexually orientated businesses. Jensen found one similar fee in Stewartville, which was \$2500 per year. Consensus was to recommend the addition of a \$2500 per year sexually oriented business license to the 2025 fee schedule.

**5. CANNON MALL ASSESSMENTS**

Jensen calculated the assessment due for the sale of a small piece of the Cannon Mall property to a telecommunication company. Property for sale is 4466 square feet; assessment of \$2.20 per square foot, total of \$9825.20 assessment due at time of sale.

Action – *Motion by Gesme, second by Montgomery, to collect assessments in the amount of \$9825.20 from Ed Rymer on the sale of 4466 square foot piece of Cannon Mall property, passing unanimously.*

**6. ADJOURNMENT**

Action – *Motion by Gesme, second by Montgomery, to adjourn at 5:33 p.m., passing unanimously.*

Respectfully Submitted,  
Ellen Hartman, Utility Clerk

*-minutes approved at April 8, 2024 Finance Committee meeting-*