

Finance Committee Meeting Minutes  
Monday, June 10, 2024 at 5:00 P.M.  
City Hall Council Chambers

**1. CALL TO ORDER**

Mayor Matt Montgomery called the meeting to order at 5:00 p.m. Roll call: Derek Lundell, Council Member – present; Steve Gesme, Council Member – present; Matt Montgomery, Mayor – present

Also present: City Administrator Neil Jensen, Utility Clerk Ellen Hartman, Fire Chief Brice Miller, Assistant Fire Chief Ferlin Miller, Police Chief Jeff McCormick, Ambulance Director Tim Malchow, Councilperson Diane Johnson, Trail Manager Scott Roepke

**2. APPROVE THE AGENDA**

Action - ***Motion by Montgomery, second by Gesme, to approve the agenda, passing unanimously.***

**3. APPROVE MEETING MINUTES**

Action – ***Motion by Gesme, second by Montgomery, to approve minutes from April 8, 2024 Finance Committee meeting, passing unanimously.***

**4. RATE SCHEDULE FOR FIRE AND AMBULANCE DEPARTMENTS**

PD currently has a rate schedule for working non-City events. Ambulance and Fire have been requested to work events, and do not have a rate schedule. Consensus to have staff come up with rates and add them to the City fee schedule. Fire Department should also determine a rate as an Emergency Worker Decontamination Site for Prairie Island Nuclear Power Plant.

Action – ***Staff will bring back proposed rate sheets for Ambulance and Fire.***

**5. 2025 BUDGET DISCUSSION**

Jensen reported on the 2025 budget. Cannon Falls will receive Small Cities funding from the State, but it must be used for shared roads; Jensen recommended saving the funds for the future Hwy 20 project. Water/Sewer funds will be transferred into Administration for wages. Shade Tree line was increased due to ash tree removal expenses; Jensen recommended to keep increasing it for the next few years. Capital Equipment Funds will be difficult to maintain due to high costs, but should be increased each year to try to keep up.

**6. WATER BILL**

Jensen reported that the Cannon Valley Fair has been billed yearly for water, and has not been billed for storm water at all. CVF should be billed monthly, like any other commercial site, since the fairgrounds are now being used on a regular basis. Jensen reported that PW has been reading the Fair meter, and approximately 200cf of water is being used each week. Ferlin Miller questioned the water usage, and Jensen recommended PW help the Fair determine water usage.

Action – ***Staff recommends billing the Cannon Valley Fair monthly for water/sewer/storm water. PW staff will work with the Fair to determine how the water is being metered.***

**7. CANNON VALLEY TRAIL SUPPORT**

Cannon Valley Trail Joint Powers Board requested commitment for fiscal years 2025, 2026 and 2027. The City of Cannon Falls support is 17%; \$16,352 in operational and \$34,700 in capital improvements for 2025.

Action – ***Motion by Montgomery, second by Gesme, to recommend the council approve the CVT Joint Powers Board agreement, passing unanimously.***

## **8. CANNABIS REGISTRATION DELEGATION**

McCormick reported on cannabis regulations. Goodhue County has offered to work on regulation; the City would set zoning rules. Consensus to have GC create cannabis regulations.

## **9. ADJOURNMENT**

Action – ***Motion by Gesme, second by Montgomery, to adjourn at 6:24 p.m., passing unanimously.***

Respectfully Submitted,  
Ellen Hartman, Utility Clerk

*-Minutes approved at the August 18, 2024 Finance Committee meeting-*