

Park Board Meeting Minutes  
Thursday, April 6, 2023 at 5:00 P.M.  
City Hall Council Chambers

**1. CALL TO ORDER** – Chairperson Carpenter called the meeting to order at 5:00 P.M.

**2. ROLL CALL** - Roll call was taken: Derek Lundell, Council Member – present, Ken Carpenter – present, Steve Nordin – present, Chuck Widholm – present, Becky Youngmark - present  
Also present: City Administrator Neil Jensen, Public Works Director Dan Howard, Utility Clerk Ellen Hartman, Mike Ayers

**3. MINUTES**

Action – *Motion by Lundell to approve the minutes, second by Nordin, passing unanimously.*

**4. PUBLIC INPUT** - None

**5. NEW BUSINESS**

**A. Wedding Request - Wood**

Hartman reported that the wedding couple have changed their plans.

Action – *None*

**B. Dugout Project**

Ayers, representing the Cannon Falls Youth Athletic Association (CFYAA), requested permission to add dugouts to Archie Swenson Fields (ASF) #1. Field one is currently the only field without dugouts. Interstate Building Supply, Randy Rehtzigel and Cannon Valley Concrete will donate time and materials.

Action – *Motion by Lundell, second by Nordin, to approve CFYAA building dugouts at ASF #1, passing unanimously.*

**C. Fundraising Sign - JBP**

Jensen reported Friends of John Burch Park (JBP) would like to have a fundraising goal sign installed; it will look like a baseball scoreboard. Commissioners suggested the sign include how to give.

Action – *Motion by Nordin, second by Lundell, to approve fundraising sign at JBP, passing unanimously.*

**D. Hire Pool Manager**

Jensen reported that staff recommends hiring Cooper Peterson as pool manager for 2023.

Action – *Motion by Youngmark, second by Nordin, to hire Cooper Peterson as 2023 pool manager, passing unanimously.*

**E. Pool Umbrellas**

Howard explained that after many years of use, 5 pool deck umbrellas and 1 lifeguard umbrella are due for replacement, as well as the umbrella bases. RecSupply.com was contacted for a quote. The umbrella bases are \$204 each x 5, the deck umbrellas are \$488.67 each x 5, and the lifeguard umbrella is \$218.30.

Action – *Motion by Youngmark, second by Lundell, to recommend the City Council accept the quote of \$3,681.65 from RecSupply.com for the replacement of the umbrellas and bases, passing unanimously.*

## **F. Additional Park Sign**

Howard reported that since the Lions are paying for the East Side Park sign, there are funds remaining to purchase and additional park sign in 2023. Commissioners discussed which park would be best.

Action – ***Motion by Youngmark, second by Nordin, to purchase a park sign for Two Rivers Park, passing unanimously.***

## **6. CONTINUING BUSINESS**

### **A. Lions East Side Park Sign**

Howard reported that the new Lions East Side Park sign is in; they chose the design with Lions on top. Lions have requested to place a plaque on the leg of the sign in honor of Ernie Sparstad's gift that paid for the sign.

Action – ***Motion by Youngmark, second by Nordin, to approve the Sparstad plaque on the Lions East Side Park sign, passing unanimously.***

## **7. REPORTS**

**A. Staff** – Howard said that caulk replacement quote will be coming for the pool; Tony Haan has been talking to the pickle ball court painters. It is Howard's last day; he said it was a pleasure working for CF.

**B. Commissioners** – Widholm stated that Howard will be missed. Widholm questioned putting the trail connection through Hannah's Bend Park; Jensen said it can be revisited next year.

## **8. NEXT MEETING**

Action – ***Next meeting will be May 4, 2023 at 5:00 p.m. in council chambers.***

## **9. ADJOURNMENT**

Action – ***Motion made to adjourn the meeting at 5:35 p.m. by Lundell, second by Widholm, passing unanimously.***

Respectfully Submitted,  
Ellen Hartman, Utility Clerk