

Park Board Meeting Minutes  
Thursday, March 2, 2023 at 5:00 P.M.  
City Hall Council Chambers

**1. CALL TO ORDER** – Chairperson Carpenter called the meeting to order at 5:00 P.M.

**2. ROLL CALL** - Roll call was taken: Derek Lundell, Council Member – present, Ken Carpenter – present, Steve Nordin – present, Chuck Widholm – present, Becky Youngmark - present  
Also present: City Administrator Neil Jensen, Public Works Director Dan Howard, Utility Clerk Ellen Hartman, Council Member Diane Johnson, Chris Albrecht and members of the Lions Club, Rich Klahr and members of the fire muster group, Greg Kurtz

**3. MINUTES**

Action – *Motion by Nordin to approve the minutes, second by Youngmark, passing unanimously.*

**4. PUBLIC INPUT** - None

**5. NEW BUSINESS**

**A. Fire Muster June 17th – Hannah’s Bend Park**

Klahr requested the use of Hannah’s Bend Park on June 17<sup>th</sup> to hold a fire muster, similar to an event they held last year. Consensus was that last year’s event was well attended and managed well.

Action – *Youngmark made a motion to allow the Fire Muster at Hannah’s Bend Park on 6/17/23, second by Nordin, passing unanimously.*

**B. Lions Club – East Side Park**

Albrecht requested the name Lions be added to East Side Park; the Lions Club is willing to pay for the new sign, add amenities to the pickle ball area and plant trees. Consensus was to rename the park Lions East Side Park. Howard presented a sign quote; he will get a new mockup for the sign with Lions added. Lions will work with PW on cleanup days, tree planting and other projects.

Action – *A motion was made by Youngmark, second by Nordin, to approve the purchase of the new Lions East Side Park sign, passing unanimously.*

**C. Trail Connection Grant**

Jensen reported that the Park Board and the City can move ahead with applying for a new trail connection grant, since the City will soon own all of Hannah’s Bend Park; Jensen recommended waiting one year to apply.

**6. CONTINUING BUSINESS**

**A. Wayfinding Signs**

Howard presented examples of way-finding signs for the City portion of the trail that he received from Trail Manager Scott Roepke.

**B. Emerald Ash Borer Grant**

Laura Qualey discovered that the Emerald Ash Borer Grant can be satisfied over 2.5 years, so 2 years of budget can be used for the City’s in-kind portion. Howard asked for and received City Council approval to raise the grant request from \$40,000 to \$50,000.

### **C. Lower Hannah's Bend Park**

Now that the agreement has been signed by the Fair Board, all of Lower Hannah's Bend Park will be owned by the City, once all the necessary paperwork has been filed.

### **7. REPORTS**

**A. Staff** – Jensen reported that pool staff interviews will take place soon.

**B. Commissioners** – Widholm questioned how to make needed improvements to the disk golf course in HBP; it was suggested to find a group to sponsor it, and have PW do as much as they can.

### **8. NEXT MEETING**

Action – *Next meeting will be April 6, 2023 at 5:00 p.m. in council chambers.*

### **9. ADJOURNMENT**

Action – *Motion made to adjourn the meeting at 5:35 p.m. by Lundell, second by Nordin, passing unanimously.*

Respectfully Submitted,  
Ellen Hartman, Utility Clerk