

Park Board Meeting Minutes  
Thursday, January 5, 2023 at 5:00 P.M.  
City Hall Council Chambers

**1. CALL TO ORDER** – Councilperson Derek Lundell called the meeting to order at 5:00 P.M.

**2. ROLL CALL** - Roll call was taken: Derek Lundell, Council Member – present, Ken Carpenter – present, Steve Nordin – present, Chuck Widholm – present, Becky Youngmark - absent  
Also present: City Administrator Neil Jensen, Public Works Director Dan Howard, Utility Clerk Ellen Hartman, Community & Business Development Specialist Laura Qualey, Bucky Lindow, Keith Meyers, State Rep. Pam Altendorf, State Sen. Steve Drazkowski

Derek Lundell is the new member of the Park Board; 2023 board chair nominations were accepted.  
Action – ***Lundell made a motion to elect Carpenter as chair, seconded by Nordin, passing unanimously.***

**3. MINUTES** – Carpenter requested that the November 2022 minutes be approved at the next meeting.

**4. PUBLIC INPUT** - None

**5. NEW BUSINESS**

**A. JBP Project Update**

Lindow gave a recap of the JBP wall replacement and 3<sup>rd</sup> base dugout project. The wall project will be resubmitted for the state bonding bill. Rep. Altendorf is willing to sponsor the bill; Sen. Drazkowski will also work on ways to fund the project. The wall financing proposal is a combination of state bonding bill dollars, a City contribution, and donations to Friends of JBP. Lindow and Meyers also said that Friends of JBP are moving forward with self-financing the 3<sup>rd</sup> base dugout project. JBP supporters are asking for Park Board support to move the wall funding request to City Council.

Action – ***Lundell made a motion to recommend the City Council approve the state bonding request for the replacement of the JBP retaining wall, seconded by Nordin, passing unanimously.***

**B. Emerald Ash Borer Grant**

Howard and Qualey presented a DNR Emerald Ash Borer Grant. The City would need to match 25%; they recommended applying for \$30,000, since the City's tree budget is \$10,000. Removed trees could be replaced anywhere in the City with the grant dollars. Only trees removed after the grant is received are eligible for the grant money.

Action – ***Lundell made a motion to apply for the DNR Emerald Ash Borer Grant in the amount of \$30,000, seconded by Nordin, passing unanimously.***

**C. Hire Pool Manager**

Howard requested permission to start advertising for 2023 pool staff, and be allowed to interview and hire a pool manager, assistant managers, and lifeguards.

Action – ***Nordin made a motion to recommend the City Council begin the hiring process for the 2023 pool season, seconded by Lundell, passing unanimously.***

## **7. REPORTS**

**A. Staff** – Howard reported that ash tree removal has been suspended until grant money is received.

**B. Commissioners** – None

## **8. NEXT MEETING**

Action – *Next meeting will be February 2, 2023 at 5:00 p.m. in council chambers.*

## **9. ADJOURNMENT**

Action – *Motion made to adjourn the meeting at 5:55 p.m. by Lundell, seconded by Nordin, passing unanimously.*

Respectfully Submitted,  
Ellen Hartman, Utility Clerk