

Public Works Commission Meeting Minutes
Thursday, June 1, 2023 at 6:00 P.M.
City Hall Council Chambers

1. CALL TO ORDER

Lundell called the meeting to order at 6:00 P.M.

2. ROLL CALL

Roll call was taken: Cliff Adel – present; Laura Kronenberger, Council Member-absent; Derek Lundell, Council Member-present

Also present: City Administrator Neil Jensen, Utility Clerk Ellen Hartman, Council Member Diane Johnson, Babe O’Gorman, Tim Dehmer

3. APPROVAL OF MINUTES FROM THE PREVIOUS MEETINGS

Action – *Motion by Adel, second by Lundell, to approve the minutes from April 6, 2023 and April 27, 2023, passing unanimously.*

4. PUBLIC INPUT

Babe O’Gorman – questioned why a past agenda was amended and requested the just approved minutes.

Diane Johnson – questioned if the City has a way to track and replace lead service lines.

5. NEW BUSINESS

A. Approve Public Works Director

Jensen reported that Jed Petersen has been selected by the hiring committee for the Public Works Director position.

Action – *Motion by Lundell, second by Adel, to recommend the City Council hire Jed Petersen as Public Works Director, passing unanimously.*

B. Advertise for MOII Position

Jensen reported that Ted Hartgers has resigned and the City will need to fill his position.

Action – *Motion by Lundell, second by Adel, to recommend the City Council advertise for the Maintenance Operator II position, passing unanimously.*

C. Utility Locator

Jensen presented a quote for a utility locator; this locator also has the capabilities to map the City’s utilities.

Action – *Motion by Lundell, second by Adel, to recommend the City Council purchase the Utility Logic Locator for a cost of \$9,600.00, passing unanimously.*

D. Crack Sealing Quote

Jensen presented the quote for the ongoing crack sealing project; Street Supervisor Tony Haan will pick the best areas to do. Staff recommends rejecting the vegetation removal part of the quote.

Action - *Motion by Lundell, second by Adel, to recommend the City Council approve the crack sealing quote from Pavement Resources for \$21,900, passing unanimously.*

E. Black Topping Quote

Jensen presented a quote from Bill's Black-Top to do the swimming pool trail, the Lee Chev lot, the alley behind the Library, and the alley between 8th and 9th streets.

Action – ***Motion by Adel, second by Lundell, to recommend the City Council approve the quote from Bill's Black-Top, passing unanimously.***

6. REPORTS

A. Staff – None

B. Commissioners – Lundell questioned locating residential lead pipes; Jensen suggested getting assistance from WHKS. Lundell asked about the drainage pipe at 120 Grove St; Jensen stated that it is a difficult problem to solve and the property was recently sold.

5. NEXT MEETING

Action – ***July 6, 2023 at 6:00 P.M. in Council Chambers***

6. ADJOURNMENT

Action – ***Motion to adjourn at 6:20 P.M. by Lundell, second by Adel, passing unanimously.***

Respectfully Submitted,
Ellen Hartman, Utility Clerk

-Minutes approved at the 07/06/2023 meeting-