

Public Works Commission Meeting Minutes
Thursday, July 6, 2023 at 6:00 P.M.
City Hall Council Chambers

1. CALL TO ORDER

Kronenberger called the meeting to order at 6:00 P.M.

2. ROLL CALL

Roll call was taken: Cliff Adel – present; Laura Kronenberger, Council Member-present; Derek Lundell, Council Member-present

Also present: City Administrator Neil Jensen, Public Works Director Jed Petersen, Utility Clerk Ellen Hartman, Council Member Diane Johnson

3. APPROVAL OF MINUTES FROM THE PREVIOUS MEETINGS

Action – *Motion by Lundell, second by Adel, to approve the minutes from June 1, 2023, passing unanimously.*

4. PUBLIC INPUT

None

5. NEW BUSINESS

A. Welcome New Public Works Director

Jensen introduced Jed Petersen as the new Public Works Director.

B. 72nd Ave Way Feasibility

Jensen presented a project to add storm water, curb & gutter, new blacktop, and restoration of 72nd Ave Way, in conjunction with the first phase of Hard Wood Estates development. The percentages of assessments for the current homes on 72nd Ave Way and Hardwood Estates will need to be determined. A turn lane from Hwy 19 may be part of the project.

Action – *Motion by Lundell, second by Adel, to recommend the City Council enter into a Professional Services Agreement with WHKS, consisting of the feasibility report and preliminary assessment assistance, for the 72nd Avenue Way project, passing unanimously.*

C. 7th and Hoffman Parking Request

Petersen reported that a resident requested the City restrict street parking in the neighborhood surrounding John Burch Field, including no street parking on 7th Street from Hoffman St going south to the park, and that curbs be painted around mailboxes and driveways. The commission discussed and the consensus was to not approve the request.

6. REPORTS

A. Staff – None

B. Commissioners – Kronenberger reported that Josephson’s Sweet Corn are requesting to sell west of the driveway, instead of east of the driveway where the City Farmers Market space is designated. Consensus was that the Farmers Market has been discussed every year and the request does not need to be moved forward at this time.

5. NEXT MEETING

Action – *August 3, 2023 at 6:00 P.M. in Council Chambers*

6. ADJOURNMENT

Action – *Motion to adjourn at 6:27 P.M. by Lundell, second by Adel, passing unanimously.*

Respectfully Submitted,
Ellen Hartman, Utility Clerk

-Minutes approved at the 08/07/23 meeting-